

U.S. BENEFITS

YOUR ENROLLMENT CHECKLIST

Before you get started, be sure to review these Benefit Enrollment Resources:

- **ALEX–Decision Making Tool:** Use this virtual benefits decision making tool to find out which benefit plans make the most sense for you. Go to <https://www.myalex.com/gapinc/2021-2022>
- **Benefits Learn Site:** Learn all about what is new and what is changing with your Benefits on [The Thread](#). Navigate from The Thread Homepage select: Benefits & Pay > Global Benefits Homepage > US Benefits Homepage > Learn About Benefits, or go to www.GapIncBenefitsEnrollment.com
- **Benefits Video Library:** Watch Videos and review charts to learn about new and existing benefits, go to <https://gspk.co/s/0356sr7>
- **MyEvide:** Download the benefits mobile app to access you personalized health, wealth, and wellbeing experience online and on the go. Search “MyEvide” from the App Store or Google Play Store and enter “Gap Inc.” as your employer and select “Gap Inc.” from the drop down list, or register at GapInc.MyEvide.com

Review benefit	What you can do	Notes
Medical	Enroll, change, or drop coverage. <input type="checkbox"/> HRA <input type="checkbox"/> HRA Plus (change or drop coverage only) <input type="checkbox"/> HSA Medical + Savings Plan <input type="checkbox"/> Kaiser HMO <input type="checkbox"/> MCS <input type="checkbox"/> Hawaii PPO	
Health Savings Account (HSA) if applicable	Choose the payroll contribution amount you want to start putting aside in your HSA. <input type="checkbox"/> HSA Election Amount \$_____	
Dental	Enroll, change, or drop coverage. <input type="checkbox"/> Dental <input type="checkbox"/> Dental Plus	
Vision	Enroll, change, or drop coverage. <input type="checkbox"/> Vision, free benefit. No enrollment required.** <input type="checkbox"/> Vision Plus, enroll or drop coverage.	
Health Care Flexible Spending Account (FSA)*	Enroll. These benefits require enrollment each year if you want to participate. <input type="checkbox"/> Visit the FSA page on The Thread U.S. Benefits Enrollment Page for info. <input type="checkbox"/> HCFSAs Election Amount \$_____	
Dependent (Day) Care FSA*	Enroll. These benefits require enrollment each year if you want to participate. <input type="checkbox"/> Visit the FSA page on The Thread U.S. Benefits Enrollment Page for info. <input type="checkbox"/> DCFSAs Election Amount \$_____	

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ENROLLMENT CHECKLIST continued

Review benefit	What you can do	Notes
Basic Life and Supplemental Life Insurance	Basic, free benefit.** <input type="checkbox"/> Supplemental, enroll or drop coverage ***	
Spouse/Domestic Partner Life and Child Life Insurance	<input type="checkbox"/> Enroll, change or drop coverage	
Accidental Death and Dismemberment (AD&D)	<input type="checkbox"/> Enroll, change or drop coverage	
Short Term Disability	Short Term Disability, free benefit.** <input type="checkbox"/> Short Term Disability Plus, enroll or drop coverage (pre-existing condition limitations may apply)	
Long Term Disability	Long Term Disability, free benefit.** <input type="checkbox"/> Long Term Disability Plus, enroll or drop coverage (pre-existing condition limitations may apply)	
Legal Services	<input type="checkbox"/> Enroll or drop coverage. Learn about this benefit: www.metlife.com/gap	
Pet Insurance	<input type="checkbox"/> Learn more and enroll here: https://benefits.petinsurance.com/gapinc .	

* Flexible Spending Accounts are not available in Puerto Rico.

** This is a company-paid benefit providing coverage for Gap Inc. employees only. There is no enrollment required for this benefit.

*** Evidence of Insurability (EOI) may be required.

Other decisions to consider:

- Carefully review your covered dependents. To enroll them in the appropriate plans, make sure your dependent information is correct (including social security numbers) and that they are eligible for coverage.
- Review your Life insurance and GapShare 401(k) beneficiaries. Make sure your beneficiary information is up to date.